



Central Australian Rural Practitioners Association Inc
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Minutes of ANNUAL GENERAL MEETING

Saturday 20th August 2011

Present: John Wakerman, Rosalie Schultz, Mike Tyrrell, John Wright, Rodney Jones, Bill Mells, Lyn Mells, Robert Wilson, Pam Shoobridge, Belinda Davis, Larissa Knight, Liz Moore, John Reid, Kathleen, Maher, Fran Vaughan, Melinda Barlow, Barry Suckling, Melinda Barlow (minutes)

Apologies: N/A

1. Acceptance of minutes of previous AGM: 06/11/2010

Moved: Rodney Jones Seconded: John Wright
Motion carried

2. Matters arising from minutes

2.1. Men's business manual – Rodney Jones. Raised the point that men's business manual discussion should not include women within this forum. His presentation contains sensitive discussion points and RJ was concerned that the men present may take offense to information raised if women were present. John Reid suggested that RJ put to the male health workers in the room the concept of a men's manual, and assess whether they think it is needed, and what would be included in it? If yes then the topic can be discussed within the forum of the conference. John Wakerman commented that male health issues are important and should be dealt with, however this could be addressed in electronic versions.

2.2. Evaluation of the CARPA 5th edition – discussions in progress about this. The STM has been evaluated 3 times and there is now a pretty well developed methodology around that. The 5th edition would need a full evaluation which includes collection of qualitative data as well as audit of records to ensure compliance.

Action: include this in the business plan. Also to discuss whether and how to evaluate the other manuals RS – that is not CARPA's business. JW absolutely right – need to speak to CRANA and CAAC for their thoughts on this also. Comparative evaluation would require QLD health to okay. JS could do this – process outlined then come back to CARPA to make sure they are happy.

3. Presentation and acceptance of Convenor's report

John Wakerman presented the Convenor's report - see attached written report.

Moved: Fran Vaughan Seconded: Rosalie Schultz

Accepted

Presentation and acceptance of Treasurer's Report

Fran Vaughan tabled the financial report and auditor's report – see attached reports.

Moved: Rodney Jones Seconded: John Wakerman
Accepted.

Presentation and acceptance of Auditor's report

Fran Vaughan tabled the financial report and auditor's report – see attached reports.
Accepted – by the group on the proviso that incorrect statement was removed by the auditor on request, from the report.

Fran Vaughan advised the deficit for year amounted to \$13000. This seemed incorrect. Currently selling books bought at \$0 cost so should not have a deficit.

Qualified auditor's report inaccurately outlines status in one section. When followed up on it was explained that this was a standard comment inserted. FV explained not possible. JW agreed –all CARPAs processes quite rigorous so that comment should be taken out.

All agreed FV would request for this statement to be removed before accepting auditor's report.

Fran explained the recording of stock purchases, and the perceived discrepancies. Difference in values came from stock value differences and stock purchase price difference.

FV suggested the accountant provide an explanatory note about his actions, but that CARPA accepts his explanation of what he did to balance these figures. There was a discussion about 'how do we value the books?'

ACTION: clarify the value to be set, request explanatory note from the accountant. Does not need to go back to the core group. Instead of a \$13000 loss we would have a \$59000 profit.

Presentation and acceptance of report from Chair of Editorial Committee

No report provided – not tabled.

Appointment of auditor for 2010/11

The Treasurer, Fran Vaughan offered details of 2 auditors for comparison. The membership determined the same auditor, Tony Hyndman, would be reappointed for the next year.

Election of Office Bearers

The positions were declared vacant and Melinda Barlow took the Chair. The following members were appointed in the Core Group positions.

Convenor: John Wakerman
Secretary: Rosalie Schultz
Treasurer: Fran Vaughan

Core group: John Wright
 Bill Mells
 Liz Moore
 Rodney Jones

Endorsement of the Strategic Priorities and Business Plan 2011 – 2012

John Wakerman summarized the business plan. Clarified ongoing funding plans, governance issues, manual production, electronic versions, collaboration with Qld PHC manual, conference 2012.

The Annual General Meeting was closed at 9.56am.